



Khatra Adibasi Mahavidyalaya

Khatra, Bankura, West Bengal

Department of Santali

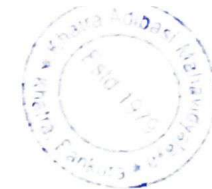
Academic Audit: 2023-2024

Academic Audit: - Department of Santali

Period of Audit: 2023-2024

I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: Santali Phone no: 9126997128	E-mail: sant.muchiram@kamv.ac.in			
2	Name of the HOD, email & Mob. No.	Name: Prof. Muchiram Soren Mobile No:9126997128	E-mail: sant.muchiram@kamv.ac.in			
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Dr. Arindam Chakrabarti Mobile No:9051051243	E-mail: phys.arindam@kamv.ac.in			
4	Year of Establishment/ Year of Affiliation	2005 (General) & 2006 (Honours)				
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016				
6	UGC Recognition (2F & 12 B)	YES				
7	Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system)	10.00 a.m-5.00 p.m. (Monday to Saturday)				
8	No. of Posts Sanctioned for the Department and Present Strength of the Department:		Govt. Approved Sanctioned teaching post	Present strength		
		Full time Teacher:	01	01		
		Govt. approved SACT:	01	01		
		Invitee Lecturer:	NA	03		
9	Course wise & Year wise <u>enrolled</u> Students- strength particulars	No. of Students [Honours] +[Major] {Honours/P	Year	1 st year	2 nd year	3 rd year
			23-24	[114] + { }	[31] + { }	[30] + { }



Course wise & Year wise <u>passed</u> Students- strength particulars		rogramme}	23-24	[]+{ }	[]+{ }	[]+{ }
II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	
1	Departmental Annual Curricular Plans	23-24	<p>The department follows the curriculum and syllabus as prescribed by the affiliating university (Bankura University). In each semester the syllabus is distributed in modules and the stipulated syllabus is completed, and the topics are taught as per the credits allocated to each topic.</p> <p>Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner (Annexure 1). Departmental meeting regarding the distribution of the syllabus of I,III,V Semester was held on 26/09/2023. Departmental meeting regarding the distribution of the syllabus of II,IV,VI Semester was held on 18/03/2024. PO, CO & PSO were also formulated (Annexure 2).</p>			

2	Departmental Activities and Records of students' and Teachers' participation for the Academic Year 2023-24. (attach details) Annexure 4	23-24	Every activity is recorded such as Orientation Programme, Departmental meetings, Departmental Seminar, Student-Seminar, Class Tests, Meetings of committees related to Parent-Student - Teacher formed by the department etc. Orientation Programme was held on 20/09/2023. Internal examination of 1st Semester students was held on 05.01.2024 and 3 rd , 5 th Sem. held on 16.11.2023 to 22.11.23. Internal Examination Semester II, IV, VI held on 03.05.2024 to 08.05.2024. Practical Examination for Honours 4th semester for SEC held on 26.07.2023 for I lam department of Santali room no. 22.		
3	Add-on/Certificate Courses completed during Academic Year	23-24	NIL		
4	Plan for introduction of new Add-on/Certificate Courses in Academic Year	23-24	NIL		



5	Coverage of Syllabus (Average Percentage)	23-24	Syllabus is covered for all courses of UG program within the stipulated time period. In each semester 100% syllabus is completed. Syllabus of Semester I, III, V completed on 28.12.2023. Syllabus of Semester II, IV, VI completed on 26.04.2024.		
6	Maintenance of Student Attendance Registers	23-24	Day to day attendance is recorded in the Student Attendance Registers. Students were made aware about the importance of their percentage of attendance in classes in the Mentor-Mentee meetings held on 25.08.2023.		
7	Feedback forms on Mentorship from students	23-24	Yes		

III - TEACHING, LEARNING & EVALUATION (with Attachments)		Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1	Teaching Diaries & Plans in the Prescribed Formats	23-24	Record of Plan of Action and Achieved of each session is well maintained by the department.		

2	Co-Curricular Activities (Departmental Level)	23-24	Students of the department participated in different cultural programmes held in the college in the session 2023-2024. Project Work on Unemployment in India done by the student.		
3	Degrees offered	23-24	UG programs are run by the department.		
4	Conduct of Internal Examinations-continuous assessment & Mid-Term Test	23-24	<p>Continuous assessment is carried out by the department in the form of Class Test carried out in written form as well as verbally. Internal assessment examinations are held in the form of assignments and viva-voce.</p> <p>Internal Examination of Semester I, III, V held on 05.01.2024 for 1st Semester and 3rd, 5th Semester held on 16.11.2023 to 22.11.23.</p> <p>Internal Examination Semester II, IV, VI held on 03.05.2024 to 08.05.2024.</p> <p>Practical Examination for Honours 4th semester for SEC held on 26.07.2024 for 11am department of Santali room no. 22.</p>		

5	Remedial Classes	23-24	<p>Remedial classes are conducted for each semester on the basis of suggestions provided by the student representatives who propose the topics that require special attention. Sometimes in the remedial classes, evaluated and assessed answer scripts are shown to the students for their self-analysis and better understanding of the subject. Remedial classes of Semester I, III, V taken on 10.01.2024 to 13.01.2024, Remedial classes of Semester II, IV, VI taken on 22.05.2024 to 26.05.2024.</p>		
6	Record of Mentoring of students by teachers.	23-24	<p>Record of mentoring of students by teachers is maintained by the department. However, mentoring is also provided outside the class. Mentor-Mentee meet for I,III & V Semester on 25.08.2023.</p>		

7	Result Analysis	23-24	Result analysis is done according to the result sheet provided by the University (Annexure 3). After critical analysis of the results, the students are advised about how to improve in the University examination.		
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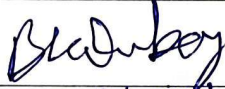
IV - RESEARCH AND CONSULTANCY (with Attachments)		Year	Statement			Impression/Recommendation/Remark by Academic Advisors	Status
1	No. of Research Guides in the Department	23-24	Nil				
2	No. of Faculty registered for Ph. D	23-24	Nil				
3	Number of Major/Minor/Other Research Projects	Year	Major	Minor	Others		
		23-24	Nil	Nil	Nil		
4	Number of Research Papers Published in Academic year (Internationals/Nationals Journals)	Year	International	National	State Level		
		23-24	Nil	Nil	Nil		
5	Number of Papers Presented in Academic year 2023-2024 (International/National/State Level Conference) (attach details)	Year	International	National	State Level		
		23-24	Nil	Nil	Nil		


6	Number of Books Published in Academic year 2023-2024 (Single Author/Co Author) (attach details)***	Year	As a Single Author			As a Co-Author							
		23-24	Nil			Nil							
7	Number of Book Chapters Published in Academic Year.	Year	Nil										
		23-24											
8	Number of Seminars / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details) [I – International, N – National, S – State Level]	Year	Seminars			Workshops			Training Program				
			I	N	S	I	N	S	I	N	S		
		23-24	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	
9	Student Seminars/ Departmental Seminar/Workshop/ Exhibition/ Project in the Academic Year (other than University)	Year	Seminar			Workshop	Exhibition	Project					
		23-24	Nil			Nil	Nil	Nil					
10	Record of Consultancy in Academic year (attach details)	23-24	Nil										


10	Record of MOUs in Academic year (attach details)	23-24	Nil		
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V - EXTENSION ACTIVITIES (with Attachments)		Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1	Record of Subject/Department Related Extension Activities (attach details)	23-24	NIL		
2	Field Visit (attach records)	23-24	NIL		
3	Industry Visit (attach records)	23-24	NIL		
4	Any Other Club (attach records)	23-24	NIL		
5	Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records)	23-24	NIL		

Recommendation/Suggestions by Academic Advisors

Suggestions for improvement /progress of the department		Sheet attached		
1			Signatures of Academic Advisor with designation	Seal
2		1		
		2	Principal Onda Thana Mahavidyalaya P.O.-Murakata, Dist.-Bankura	
3		3		

Signature of the HOD with date 
Head
Department of Santali
Khatra Adibasi Mahavidyalaya

Signature of the Principal with date  26/10/24
Principal
Khatra Adibasi Mahavidyalaya
P.O.-Khatra Dist.-Bankura

Declaration by the Principal

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date: 26.10.2024


Signature of Principal
Principal
Khetra Adibasi Mahavidyalaya
Khatra : Bankura

Staff Pattern of Department of Santali

Faculty profile with name, qualification, designation, specialization(D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. Muchiram Soren	M.A.(NET)	Assistant Professor	Santali	14 Years +	Nil

Annexure 1: Syllabus Module

Session	Link
2023-2024	https://docs.google.com/document/d/1wrEZfyTZl2cCCm5cmO_uVOXNFtaNAs4t/edit

Annexure 2: CO, PO

Link for CO, PO of CBCS Syllabus for Three Years Undergraduate Course in Santali Honours under Bankura University:

<https://docs.google.com/document/d/12K5TxUWdNL9rEzSdtawX-179u8zxqm0X/edit>

STUDENT FEEDBACK ON MENTORSHIP | July 2023 - June 2024

NAME OF THE MENTOR: MUCHIRAM SUREN

DESIGNATION: ASSISTANT PROFESSOR

DEPARTMENT: SANTALI

Sr.	Student Name & Signature	He/She is confident	He/She is enthusiastic	He/She shows respect to all	He/She Meets as frequent	He/She possesses great adaptability	He/She encourage s to value learning	He/She is supportive & tries to solve our problems	He/She is responsive to our needs	He/She is an active learner also	He/She is helpful in achieving E. projects goal	Total 100	Initial Signature of Student (with phone Number)
1	<i>[Signature]</i>	10	10	10	9	9	10	10	10	10	10	98	<i>[Signature]</i>
2	<i>[Signature]</i>	10	10	9	10	9	10	10	10	9	10	98	<i>[Signature]</i>

Sl	Student Name & Semester	He/She is expert in his/her fields of study (10)	He/She is enthusiastic and always motivates us (10)	He/She shows respect to all (10)	He/She Meets us frequently (10)	He/She possesses great adaptability (10)	He/She encourages to value learning (10)	He/She is supportive & tries to solve our problems (10)	He/She is responsive to our needs (10)	He/She is an active learner also (10)	He/She is helpful in achieving anyone's goal (10)	Total/100	Initial Signature of Student (with Phone Number)
3	Rizwan Mahmood	10	9	10	10	9	10	10	10	9	9	96	Rizwan Mahmood 9527591395
4	Rizwan Mahmood	10	10	9	10	9	10	10	10	10	9	97	Rizwan Mahmood 9527591395
5													
6													

Annexure 3: Result Analysis of 2023-2024 session

Result Analysis of Santali Department 2023-2024:

Name of the Course/programme	Total No. of Students Appeared	Total No. of Students Passed	Remarks
U.G. 6 th Sem Honours	40	26	65%

Annexure 4: Academic Activities of Santali Department 2023-2024 session Link:

https://www.kamv.ac.in/dept_catg/1719164015_Acaemic%20Activities%202023-24.pdf